



How to Register to Offer Space in the Automated Advanced Acquisition Program (AAAP)

Go to the AAAP Homepage (<http://aaap.gsa.gov>). Click 'Registration' in the top right side of the page.

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GSA's Automated Advanced Acquisition Program

The **Automated Advanced Acquisition Program** site offers people and businesses the opportunity to **electronically offer building space for lease to the Federal Government**. The offer submission process is completely web-enabled, allowing all registered participants to submit and update offers to lease space to the Federal Government within specified timeframes, in response to a Request for Lease Proposal (RLP).



Participants may choose only to browse through RLPs on this site or may choose to register as offerors and submit offers.

To register, please go to the [offeror registration](#) page.

HELP: AAAP Lease Video Tutorials - Learn how to navigate the AAAP website.

- [AAAP - Homepage Orientation and Registration](#)
- [AAAP - Submitting an Offer](#)

For additional help, contact AAAP.Manager@gsa.gov

View Solicitations for Offer Package

Offers in response to these RLPs on this website may only be submitted electronically. These RLPs are also available for viewing. In addition, RLP-related forms can be viewed and printed.

AAAP Login

Current user? Please login.

Username (Email Address)

Password

Login

[Forgot Your Password?](#) | [New User?](#)

Contact Us


For more information please contact us at AAAP.Manager@gsa.gov

Offeror's Resources

Check out these links for additional AAAP information

▶ [FAQ](#)

Complete Offeror Registration Page.

 AAAP HOME NEWS & UPDATES FAQs HELP **REGISTRATION**

GSA's Automated Advanced Acquisition Program
Offeror Registration

First Name*

Last Name*

Company

Street Address*

Country*

City*

State*

Zip Code*

Phone*

Alternate Phone

Email*

Re-enter Email*

Website URL

States of Interest*

Available

NOR
Alabama
Alaska
Arizona

Chosen

☐ By clicking the checkbox, you agree to the terms in the Content to Use Information and the [Online Terms and Conditions](#) documents.

Register

Reset

Note: Required fields are marked with a red asterisk (*).

Select your States of Interest by clicking the state names and clicking the right-facing arrow and accept the [Online Terms and Conditions](#). Click 'Register' to finish registration or Reset to start over.

States of Interest*

Available		Chosen
NCR	▶	
Alabama		
Alaska	◀	
Arizona		

☐ By clicking the checkbox, you agree to the terms in the Content to Use Information and the [Online Terms and Conditions](#) documents.

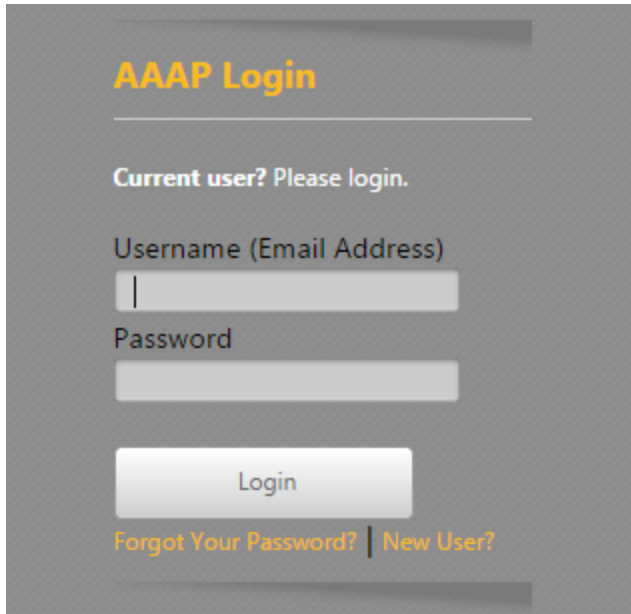
RegisterReset

Note: Your 'states of interest' will determine which AAAP RLP documents are available for you to select when you begin the offer process, under the Building Information Page.

Once registered, you will receive an email from AAAP.Manager@gsa.gov with your user id and temporary password.

Note: Your user name is in the form of your email address and passwords are case sensitive.

Login Step 1: After entering your user id and temporary password, click 'Login'. A verification code will automatically be emailed to the user id email address.

A screenshot of the AAAP Login interface. The title "AAAP Login" is at the top in orange. Below it is the instruction "Current user? Please login." in white. There are two input fields: "Username (Email Address)" and "Password", both with a vertical cursor. A "Login" button is below the password field. At the bottom, there are links for "Forgot Your Password?" and "New User?".

AAAP Login

Current user? Please login.


Username (Email Address)

Password

Login

[Forgot Your Password?](#) | [New User?](#)

Login Step 2: Enter the emailed verification code into the AAAP Login Second Level Authentication Page and click 'Next'.



**Login Step 2:
AAAP Login Second Level Authentication**

A verification code has been sent via email to pbrennan81@gmail.com. When you receive the code, enter it below and click "Next". The verification code will expire in 1 hour. If you close the window and login from the AAAP Homepage again, a new verification code will be sent.

Enter your verification code:

Attempt 1 of 5. After 5 invalid attempts, your account will be logged out.

Note: The verification code is different from your first level AAAP password.

Didn't receive the email?

Sometimes automated messages get categorized as spam. Check your spam folder.
If you still have questions, contact AAAP.Manager@gsa.gov.

[Next](#)

Upon successfully logging in the first time, users will be asked to set a new password for Login Step 1.

Note: Login Step 2 will always generate a unique verification code that will be emailed to your user id account.

If users forget the password, please click the 'Forgot Password' link on the Homepage to reset your password. Additional help can be requested by emailing AAAP.Manager@gsa.gov.